



Los Angeles County AUDIT COMMITTEE

Louisa Ollague, Chair
1st District
Lori Glasgow, Vice-Chair
5th District
Clinton Tatum
2nd District
Genie Chough
3rd District
Carl Gallucci
4th District

MEETING MINUTES

January 18, 2007

Chairperson Louisa Ollague called the meeting to order at 1:10 p.m. in Conference Room 525 at the Kenneth Hahn Hall of Administration.

Committee Members Present

Louisa Ollague, First District
Clinton Tatum, Second District
Lisa Mandel, Third District
Carl Gallucci, Fourth District
Lori Glasgow, Fifth District

Committee Members Absent

None

Others in Attendance

Maria Oms, Auditor-Controller
Jim Schneiderman, Auditor-Controller
Don Chadwick, Auditor-Controller
Mike Pirolo, Auditor-Controller
Carla Carr, Auditor-Controller
John Naimo, Auditor Controller
David Dijkstra, Chief Administrative Office
Chris Ray, KPMG

Peter Papadakis, Board of Supervisors
Garen Khachian, Board of Supervisors

Approval of Minutes

On motion of Lisa Mandel, seconded by Carl Gallucci, the Committee unanimously approved the September 28, and November 16, 2006 minutes.

Old Business

Community Development Commission – Fiscal Review:

The Committee unanimously approved continuing this item to its March 15, 2007 meeting.

Status Report – Board-Requested Reviews of DHS Contract Physician Oversight, Physician Timekeeping Protocols and Investigation of Outside Employment (Board Agenda Item 61-A, July 19, 2005 and Item 85-A, August 30, 2005):

The Committee unanimously approved continuing this item to its March 15, 2007 meeting.

Fiscal Monitoring of Department of Community and Senior Services' Fiscal Year 2004-05 Domestic Violence Program service Providers: **The Committee unanimously approved continuing this item to its March 15, 2007 meeting and requested the presence of CSS staff.**

Quality and Productivity Commissioner Compensation – Policy Change:

David Dijkstra, CAO, reported that the CAO's Budget and Operations Management Branch recommends removing any reference to monthly maximum compensation and

suggests initiating the utilization of an annual maximum compensation of \$3,600 (the equivalent of 72 eligible meetings or functions) for which each Commissioner could be compensated. The recommended amount of \$3,600 is less than the Commission's proposed amount of \$4,800 but should be sufficient enough to compensate the Commissioner's during the year. **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved continuing this item to its July 19, 2007 meeting and requested the CAO to compile a report analyzing all of the County's Commissions/Committees, the number of meetings held, and the potential for compensatory related costs.**

Reports to be Received and Filed

On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.

Carson/Lomita/Torrance Workforce Investment Network Contract – Workforce Investment Act Programs: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

City of Pasadena – Foothill workforce Investment Board Contract – Workforce Investment Act Programs: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Community Enhancement Services Contract Review – Refugee Employment Program: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Set Up on Second Contract Compliance Review – Mental Health Services Provider: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Van Ness Recovery House Contract – Workforce Investment Act Program: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Implementation of Management & Program Audit Recommendations – Second Quarter Status Report: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Mileage Reimbursement Program: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved continuing this item to its February 15, 2007 meeting.**

Innovative Educational Systems, Inc. Contract – Workforce Investment Act Programs: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Goodwill Industries of Southern California Contract – Workforce Investment Act Programs: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Consultant's Report on Chief Information Office Operations & Countywide Technology Services: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved continuing this item to its February 15, 2007 meeting.**

Armenian Evangelical Social Services Center Contract Review – Refugee Employment Program: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Armenian Relief Society Contract Review – Refugee Employment Program: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Los Angeles Community College District of Los Angeles Mission College – Workforce Investment Act Programs: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Revolving Funds and Revolving Cash Trust Funds as of June 30, 2006: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Fiscal, Program, and Administrative Review of the Department of Public Social Services Fiscal Year 2004-05 Community Services Block Grant and Office of Traffic Safety education Program Service Provider: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved continuing this item to its February 15, 2007 meeting and requested the presence of DPSS staff and Social Service Board Deputy's.**

Personal Involvement Center Contract Compliance Review – Mental Health and Children & Family Service Provider: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved continuing this item to its February 15, 2007 meeting.**

The Community College Foundation Contract – Workforce Investment Act Youth Program: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Semi-Annual Fraud Hotline Status Report: **After a brief discussion and on motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Associated League of Mexican Americans, DBA Alma Family Services Contract Compliance Review: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Housing Authority of the City of Los Angeles Contract – Workforce Investment Act Adult Special Needs Program: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Department of Justice Settlement Agreement – Monthly Monitoring Results: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Catholic Charities of Los Angeles, Inc. Contract – Workforce Investment Act Programs: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Summary of Audit Findings: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item and requested Auditor-Controller staff to provide quarterly reports of Workforce Investment Act (WIA) contractor performance beginning March 2007.**

Financial/Compliance Audits of 2004-05 State Grants: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Hathaway-Sycamores Child and Family Services Contract Review – Wraparound Approach Services Program: **After a brief discussion, the Committee unanimously approved continuing this item to its February 15, 2007 meeting.**

Group Home Program Monitoring Report – Girls and Boys Town of Southern California Inducil-Maher Group Home: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Group Home Program Monitoring Report – Heritage – Group Home, West Covina Site: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Group Home Program Monitoring Report – Pennacle Foundation, Incorporated – Little Wings Group Home: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Group Home Program Monitoring Report – Phoenix Academy of Orange County, Phoenix House Group Home: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Group Home Program Monitoring Report – Renaissance Unlimited, Renaissance 1 and 2 Group Homes: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Group Home Program Monitoring Report – Children's Therapeutic Communities, Incorporated – Rho, Alpha, Beta, Chi, Gamma, Sigma, Eta, Kappa, and Delta Group Homes: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Group Home Program Monitoring Report – Downs and Martin Children Services Group Home: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Group Home Program Monitoring Report – TLC Home for Girls, Incorporated, TLC Lynwood and TLC Compton Group Homes: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Teens Happy Homes Foster Family Agency Contract Review: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Report on the Civil Grand Jury's Recommendations Related to the County Hall of Justice: **On motion of Louisa Ollague, seconded by Carl Gallucci, the Committee unanimously approved receiving and filing this item.**

Reports to be Received

Los Angeles County Fair Association Audit Report for the Year Ended December 31, 2005: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved receiving and filing this report.**

Sunset Review for the Los Angeles County Commission on Alcoholism: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved extending the sunset review date to March 31, 2011.**

Sunset Review of Board Policy No. 5.120 – Authority to Approve Increases to Board Approved Contract Amounts: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved extending the sunset review date to January 16, 2011.**

Sunset Review of Board Policy No. 3.020 – Clean Fuel Program: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved both extending the sunset review date to January 10, 2010 and the following changes and additions as submitted by Internal Services Department:**

<u>Section</u>	<u>Action</u>	<u>Proposed Text Change</u>
Reference Policy	Add Change From:	November 15, 2005 Board Order, Agenda Item No. 2 Whenever possible, new vehicle purchases will be clean fuel vehicles.
	Change To:	Whenever possible practical and economically feasible , new vehicle purchases will be clean fuel vehicles. The standard for new non-emergency passenger sedans for conducting routine County business are hybrid vehicles (e.g. electric – gas powered) effective July 1, 2006 per the November 15, 2005 Board Order.

Sunset Review of Board Policy No. 3.060 – Non-Discrimination On the Basis of Disability: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved extending the sunset review date to January 16, 2011.**

Sunset Review for the Los Angeles County Small Craft Harbor Design Control Board:
On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved extending the sunset review date to March 31, 2013.

Sunset Review for the Los Angeles County Citizens' Economy and Efficiency Commission: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously approved extending the sunset review date to July 1, 2011.**

DPSS Fiscal Year 2001-04 Financial Compliance Audits of State Mandated Program Contracts: **On motion of Clinton Tatum, seconded by Lori Glasgow, the Committee unanimously receiving and filing this report.**

Public Comments

There were none.

Other Business

Independent Auditor's Review:

The Committee requested KPMG to review the Food Stamps and Calworks Programs to ensure compliance and requested the Auditor-Controller to report back to the Committee with their findings.

Matters not on the Posted Agenda (to be Presented and Placed on the Agenda of a Future Meeting)

There were none.

Adjournment

There being no further business to conduct, the meeting was adjourned at 2:09 p.m.